

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Agenda Report - Final

Tuesday, July 14, 2015

9:00 AM

Lake County Government Building.

Lake County Board

CALL TO ORDER**MOMENT OF SILENCE****PLEDGE OF ALLEGIANCE****ROLL CALL OF MEMBERS****ADDITIONS TO THE AGENDA (FOR DISCUSSION ONLY)****SPECIAL RECOGNITION****1** [15-0726](#)

Resolution recognizing the 25th Anniversary of the Americans with Disabilities Act.

PUBLIC COMMENT (ITEMS NOT ON THE AGENDA)**CHAIR'S REMARKS****OLD BUSINESS****NEW BUSINESS****CONSENT AGENDA (Items 2 -19)****2** [15-0659](#)

Minutes from June 9, 2015.

Attachments: [June 9, 2015 Minutes.pdf](#)

CLAIMS AGAINST LAKE COUNTY, IL**3** [15-0733](#)

Report of CLAIMS AGAINST LAKE COUNTY, ILLINOIS for the month June 2015.

Attachments: [June 2015](#)

REPORTS**4** [15-0658](#)

Report from Thomas A. Rudd, M.S., M.D., Coroner, for the month of March 2015.

Attachments: [March County Board Report](#)

[Cases - March, 2015](#)

[March Receipts](#)

5 [15-0702](#)

Report from Joy Gossman, Public Defender, for the month of May 2015.

Attachments: [05-15 Main.pdf](#)

[05-15 Main PTR.pdf](#)

[05-15 Juv Main.pdf](#)

[05-15 Juv PTR.pdf](#)

6 **15-0660**

Report from Carla N. Wyckoff, County Clerk, for the month of May 2015.

Attachments: [LCC Report for May 2015.pdf](#)

7 **15-0667**

Report from Mary Ellen Vanderverter, Recorder of Deeds, for the month of May 2015.

Attachments: [May 2015 Legistar.pdf](#)

8 **15-0668**

Report from David B. Stolman, Treasurer, for the month of March and April 2015.

Attachments: [CASH INVESTMENTS MAR 2015.pdf](#)

[CASH INVESTMENTS MAR 2014.pdf](#)

[CASH INVESTMENTS APR 2015.pdf](#)

[CASH INVESTMENTS APR 2014.pdf](#)

REAPPOINTMENTS

9 **15-0727**

Resolution providing for the reappointment of Timothy Sashko as a member of the Lake County Board of Health.

Attachments: [Timothy Sashko Bio](#)

10 **15-0728**

Resolution providing for the reappointment of Ann Maine as a member of the Lake County Board of Health.

11 **15-0729**

Resolution providing for the reappointment of Steve Carlson as a member of the Lake County Board of Health.

LAKE COUNTY BOARD

12 **15-0730**

Ordinance amending the Lake County Liquor Control Ordinance.

- The Lake County Board adopted the Lake County Liquor Control Ordinance for unincorporated Lake County on February 14, 1984, in which a maximum number of liquor licenses is defined.
- As recommended by the Liquor Commissioner, the maximum number of liquor licenses

was increased to 119 licenses on June 9, 2015; all of which are currently occupied.

- Since the June 9 meeting, reputable small businesses in Lake County have requested a liquor license.
- The Liquor Commissioner recommends increasing the inventory of liquor licenses to 122.

Attachments: [LIQUOR CONTROL ORDINANCE-AMENDED 7.14.15](#)

LAW AND JUDICIAL COMMITTEE

13 [15-0686](#)

Joint resolution authorizing the renewal of the State's Attorney's Violent Crime Victims Assistance (VCVA) grant program awarded by the Office of the Illinois Attorney General, including grant funding of \$31,000, and an increase in revenue in the amount of \$2,840.

- This is a request to renew the Violent Crime Victims Assistance Act (VCVA) grant administered through the Office of the Illinois Attorney General, with a grant period from July 1, 2015 through June 30, 2016.
- Funding for this grant began in 1990 and has been renewed each year.
- Grant program goals include the promotion of fairness, accountability and coordination of services for victims and witnesses of domestic violence, and the promotion of policy and procedure for domestic violence cases in order to improve response by law enforcement and court personnel.
- The grant will fund \$31,000 to offset the salary of a Domestic Violence Victim Witness Coordinator (DV Coordinator); funding has increased from the previous year by \$2,840.
- The coordinator position and grant is already included in the State's Attorney's approved fiscal year (FY) 2015 budget.

Attachments: [VCVA Grant 16-0925 Award Letter.pdf](#)

HEALTH AND COMMUNITY SERVICES COMMITTEE

14 [15-0652](#)

Joint resolution approving this first amendment to the 2015 Housing and Community Development Action Plan, and authorizing the execution of all necessary correspondence to distribute this Plan to the U.S. Department of Housing and Urban Development and to implement this Plan.

- An initial draft 2015 Action Plan was submitted, as required, with the 2015-19 Consolidated Plan for Housing and Community Development to the U.S. Department of Housing and Urban Development (HUD) on behalf of the Lake County Consortium which contains Lake County and the cities of Waukegan and North Chicago.
- Applications for housing & community development projects to be implemented in the Consortium's HUD program year 2015 (May 1, 2015 to April 30, 2016) were received in April and May of 2015 following a series of public hearings and applicant training workshops.
- 2015 Community Development Block Grant (CDBG), HOME Investment Partnership (HOME) and Emergency Solutions Grant (ESG) funding recommendations were approved by the Housing and Community Development Commission on June 10, 2015 and are included in the enclosed first amendment to the 2015 Action Plan.
- The following Lake County Affordable Housing Program 2015 funding recommendations were also approved by the Housing and Community Development Commission on June

10, 2015: Community Partners for Affordable Housing (\$195,000); Lake County Residential Development Corporation (\$7,500); Catholic Charities (\$32,500); Affordable Housing Corporation of Lake County (\$35,000); and Community Development (\$30,000) for program management and administration.

Attachments: [June 11 2015 Public Hearing Version.pdf](#)

PUBLIC WORKS AND TRANSPORTATION COMMITTEE

15 [15-0672](#)

Joint resolution authorizing a contract to Payne & Dolan, Inc., Kenosha, Wisconsin, in the amount of \$1,723,182.93 for the resurfacing of Grass Lake Road, from east of Grass Lake Bridge to Illinois Route 59, and designated as Section 14-00059-09-RS.

- [Grass Lake Road Resurfacing: Contract Award.](#)
- Grass Lake Road is in need of resurfacing, from east of Grass Lake Bridge to Illinois Route 59.
- This resurfacing improvement has been identified within the County's pavement management system, and is included in the 2015 highway improvement program.
- A total of two bids were received, ranging from \$1,723,182.93 to \$1,847,700, and the lowest responsible bidder is Payne & Dolan, Inc., Kenosha, Wisconsin, in the amount of \$1,723,182.93.
- This resolution authorizes execution of the contract.

Attachments: [15-0672 Bid Tab - Grass Lake Road Resurfacing.pdf](#)

FINANCIAL AND ADMINISTRATIVE COMMITTEE

16 [15-0617](#)

Resolution authorizing a contract with U.S. Bank Corporate Payment Systems, Minneapolis, Minnesota, for procurement card services to the County in the estimated annual amount of \$5,050,600.

- Lake County's procurement card program consists of 380 active cardholders and is designed to make purchasing small dollar operational supplies and services easy and flexible.
- This contract is a joint effort between Lake County and Lake County Forest Preserve and includes a provision for a revenue share of 1.4 percent with an annual rebate of \$77,000 based on current procurement card spend.
- Lake County extended requests to 14 vendors and received three proposals.
- A review committee comprised of staff from Health Department, Division of Transportation, Forest Preserve, Finance, and Purchasing determined that the proposal submitted by U.S. Bank Corporate Payment Systems is the most qualified and favorable proposal for Lake County.
- The resolution authorizes a two year agreement with three additional one year renewal options in the estimated annual amount of \$5,050,600.

17 [15-0690](#)

Resolution authorizing a contract with Superior Vision, Rancho Cordova, California, for Vision Care Benefits for Lake County employees.

- Lake County offers employees vision services through a supplemental vision insurance

plan that is 100 percent employee paid.

- The existing contract for vision services expires on December 31, 2015.
- Proposals were called for by publication for Vision Care Benefits for Lake County employees.
- Requests for proposals were extended to 17 vendors and sealed proposals were received from five vendors.
- A review committee comprised of staff from Human Resources and Purchasing determined that the proposal submitted by Superior Vision is the most qualified and favorable proposal for Lake County.
- In addition to a basic plan, the contract will offer an enhanced plan that will allow employees to select a plan based upon their needs and desires.
- The contract authorizes a two year agreement with three additional one year renewal options.

18 **15-0705**

Resolution approving and authorizing execution of a Transferee Assumption Agreement between 18834 Grand Building Corp.; Lakeside Ford LLC d/b/a Gurnee

Ford-Lincoln-Mercury; Gillespie Automotive LLC d/b/a Gillespie Ford; and Lake County.

- On December 1, 2008, Lake County entered into an Economic Development Incentive Agreement, rebating a portion of sales tax earned by the operator to the owner of the property.
- The agreement also contained rights enabling the operator to transfer its interest in the Agreement to other franchised automobile dealerships.
- In 2008, 18834 Grand Building Corp. became the owner and operator, initialing operating Lakeside Ford LLC d/b/a Gurnee Ford-Lincoln-Mercury.
- The attached Transferee Assumption Agreement accommodates the transfer of Lakeside Ford LLC's rights and obligations under the Development Agreement to Gillespie Automotive LLC.

Attachments: [35745492_2](#)

19 **15-0709**

Resolution authorizing execution of a contract with CivicPlus, Manhattan, Kansas, in the amount of \$402,732 for web content management system for Lake County.

- Lake County currently uses Sharepoint 2010 as its website content management system (WCMS); a recent life cycle analysis determined that our current Sharepoint WCMS is at the end of life.
- Lake County is seeking professional services to provide a new WCMS including design, implementation and data transfer services.
- Information Technology (IT) recommended a hosted solution to increase stability of our website, keep current with emerging web technologies and continually meet the needs/demands of the public and customers.
- A Request for Proposal (RFP) was issued to identify a qualified firm to provide the Web Content Management System for Lake County.
- A RFP was extended to 45 vendors and proposals were received from eight vendors.
- In accordance with the evaluation criteria established in the RFP, the selection review team reviewed and determined that the proposal submitted by CivicPlus, Manhattan, Kansas, is the most qualified and favorable proposal for Lake County.
- The contract includes the design, implementation, data transfer services, and

maintenance in a contract amount not to exceed \$402,732.

- Ongoing hosting and maintenance costs beginning in year two are estimated in the annual amount of \$62,047.

REGULAR AGENDA

PLANNING, BUILDING AND ZONING COMMITTEE

20 [15-0689](#)

Joint resolution authorizing a contract with Tyler Technologies, Duluth, Georgia, to provide software and professional Services for implementation of a new land management system in the amount of \$1,754,972 with an additional \$175,497 of owner controlled contingency.

- Since 2010, the County has dramatically improved development customer service and cross departmental coordination through the implementation of Integrated Permitting. During Horizon Centre's Phase 2 evaluation in 2013, the consultant recommended the replacement of the County's current permitting, inspection and code enforcement system (Hansen) to eliminate remaining barriers to effective integration.
- The consultant's recommendation supports staff's findings that Hansen is in need of replacement, as it was originally implemented in 2000, hinders the Integrated Permitting process, and is no longer vendor supported at this time.
- To move forward with Hansen replacement, the County contracted with software consultant Berry Dunn in 2014 to perform a Countywide land management system needs assessment, assist in the development of a Request for Proposal (RFP) for a replacement system, and assist with vendor evaluation and contract negotiation.
- Key improvement goals identified in the needs assessment include: (1) providing clients online permitting access and project status, (2) implementing major improvements to field logistics, inspection routing and office field communication, (3) enhancing process workflow and (4) integrating permitting/inspection functions seamlessly with the County's current and future municipal clients.
- Based on the needs assessment, in 2014 the County Board approved a budget that included funding for the replacement of the Hansen system in 2015.
- The County issued a Request for Proposal (RFP) in late 2014 to identify a qualified vendor to provide the County a Land Management System and associated professional & support services. County and municipal representatives collaborated on the development of the RFP. The County's RFP was extended to 33 vendors and three vendors provided proposals.
- A multiagency Land Team comprised of representatives from Planning, Building & Development, the Division of Transportation, Population Health Services, Public Works, the Stormwater Management Commission, with assistance from Information Technology (IT), has been created to collaborate on the land management system project.
- In accordance with the evaluation criteria established in the RFP, the selection review team (Land Team) reviewed and determined that the proposal submitted by Tyler Technologies, Duluth, Georgia, is the most qualified and favorable proposal for Lake County. Tyler's product accommodates the County's improvement goals and technical requirements within budget.
- The County has negotiated an innovative municipal shared services component in the Tyler contract to accommodate multijurisdictional use of the land management system. Municipal outreach and involvement will continue throughout the project.
- The contract for software and associated services is for an amount not to exceed \$1,754,972 and future maintenance and hosting cost in the estimated amount of

\$305,984. An additional \$175,497 of funding is being recommended for an owner controlled contingency.

- A separate ancillary contract for implementation services is expected to be brought to a future meeting.

21 [15-0701](#)

Ordinance amending Chapter 151: Unified Development Ordinance of the Lake County Code relating to the regulation of dredge-material staging, stockpiling and processing.

- The Planning, Building and Development Department has been in discussion with the Fox Waterway Agency (FWA) with the goal to identify a reasonable regulatory process for the FWA's use of unincorporated properties for waterway dredge-material *staging* activities (off-loading of materials from channels/lakes for shipment to processing sites) and *processing* activities (drying, pulverizing of materials).
- As a result of these discussions, staff has drafted a set of proposed amendments, attached as "Exhibit A", that would provide the FWA and other dredging entities a regulatory mechanism to obtain both temporary and long-term permits for such activities, subject to various mitigation-related conditions (addressing impacts on neighboring properties, natural resources, and local road infrastructure).
- On June 11, 2015 the Lake County Zoning Board of Appeals unanimously recommended approval of the amendments as indicated in Exhibit A which identifies the modifications made by that body. Following Committee action on July 7, 2015, final action will be taken at the July 14, 2015 County Board meeting.

Attachments: [PBZ Cttee Memo on FWA Amendment June 26 2015.pdf](#)

[FWA Amendments Final.pdf](#)

[ZBA Dredge Resolution.pdf](#)

22 [15-0691](#)

Joint resolution authorizing on a certain named property, the demolition of a dangerous and unsafe structure deemed to be an "immediate and continuing hazard to the community".

- Pursuant to state law, the County Board has authority to expedite the demolition of any dangerous and unsafe structures within unincorporated portions of Lake County that constitute an "immediate and continuing hazard to the community" per 55 ILCS 5/5-1121.
- Planning, Building and Development (PB&D) has identified, in the resolution, fire-damaged residential building within unincorporated Lake County that constitutes an "immediate and continuing hazard to the community" in which the building is located.
- Upon County Board approval, the Lake County State's Attorney will notify the property owners and lienholders of record of the pending action pursuant to Statute.
- Upon expiration of the 30-day notice period, if the property owners and lienholders of record have not caused the building to be demolished, repaired, or otherwise restored to a safe condition nor have filed an appeal of the action in the Circuit Court, PB&D will initiate the demolition of the building and remove the attendant garbage, debris, or other hazardous, noxious, or unhealthy substances or materials.

LAW AND JUDICIAL COMMITTEE**23** [15-0687](#)

Joint resolution authorizing the application, acceptance, and emergency appropriation of a 2015 Justice Assistance Grant (JAG) in the amount of \$8,681 for the purpose of enhancing the State's Attorney's Office's Special Programs/Community Awareness Division's capacity to provide awareness, education, and outreach in Lake County.

- This is an application for the federal Justice Assistant Grant Program in which funding supports a broad range of activities to prevent and control crime and to improve the criminal justice system.
- Under this program, the City of Waukegan, the City of Zion, and Lake County on behalf of the Lake County State's Attorney's Office, are eligible for a joint award of \$43,405 in fiscal year (FY) 2015 grant funds.
- The potential allocation of the eligible funds is \$8,681 to Lake County on behalf of the State's Attorney's Office, \$26,043 to the City of Waukegan, and \$8,681 to the City of Zion.
- The State's Attorney's Office will use the \$8,681 to improve community outreach in Lake County by supporting the purchase of brochures, handbills, printed materials, posters and outreach supplies.
- The source of program funding is 100% federal JAG; no match is required.

HEALTH AND COMMUNITY SERVICES COMMITTEE**24** [10-0994](#)

Board of Health Report.

25 [15-0651](#)

Joint resolution accepting the 2014 Department of Housing and Urban Development's (HUD) Continuum of Care Homeless Assistance grant awards and ServicePoint User Fees and authorizing an emergency appropriation in the amount of \$640,447.

- Lake County works in partnership with the Lake County Coalition for the Homeless to submit an annual application to HUD based on the funding recommendations of the Continuum of Care.
- Lake County received notice that it has been awarded \$2,316,362 through the Continuum of Care Homeless Assistance Grants, including \$42,776 for new projects.
- Community Development will administer \$631,727 of the award (8 projects), the Health Department will administer \$414,240 (3 projects), and the remaining amount of \$1,270,395 (13 projects) will be administered directly by authorized agencies.
- This resolution authorizes the appropriation of the homeless assistance grant awards, execution of the necessary subrecipient agreements and appropriation of additional revenue for the ServicePoint Project.

26 [15-0692](#)

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Workforce Investment Act (WIA) Local Incentive grant, WIA Rapid Response grant modification, WIA Dislocated Worker Training National Emergency Grant modification and Trade Adjustment Act grant modification and authorizing an emergency appropriation in the amount of \$269,340.

- The WIA Local Incentive grant of \$27,745 is a result of Lake County Workforce

Development meeting or exceeding performance measures for the program year ending June 30, 2014.

- Grant funds may be used May 1, 2015 to June 30, 2016 for any activities allowable under WIA.
- The WIA Rapid Response grant modification of \$129,784 is for personnel related expenditures to provide case management to the unemployed individuals certified as eligible under the Trade Act and enrolled in occupational training. The grant period is through June 30, 2016.
- The Dislocated Worker Training National Emergency Grant (NEG) is increased by \$78,860 to serve an additional 8 eligible dislocated workers in occupational training and work-based learning programs. The modification increases the total grant and extends the program period to December 31, 2015.
- The Trade Adjustment Assistance (TAA) grant modification of \$32,951 increases the grant budget to support costs associated with payment processing for the training and transportation assistance to the unemployed individuals certified as eligible under the Trade Act and enrolled in occupational training. The grant period is through September 30, 2015.

Attachments: [July '15 - LCWD Grant Modifications 62915.pdf](#)

REVENUE, RECORDS AND LEGISLATION COMMITTEE

27 [15-0710](#)

Joint resolution authorizing execution of a contract with Tyler Technologies, Duluth, Georgia, in the amount of \$2,965,775 for software and implementation services for the replacement of the Lake County property tax administration system.

- County Clerk, County Treasurer, and Chief County Assessment Office currently use property tax administration and assessment systems which have reached their end of life. Overtime, these separate systems have been integrated by custom written applications which are costly to maintain.
- The County determined a need to take advantage of the efficiencies available with new state of the art software, specifically in the areas of workflow, web processes, e-services, geographic information systems (GIS), mobile technologies and delinquent account collections.
- A truly integrated system will allow the County to mitigate enterprise risks, improve operational effectiveness, and advance Lake County's taxpayers services provided via the County's website.
- The County issued a Request for Proposal (RFP) to identify a qualified firm to provide the property tax administration system and associated professional and support services.
- The RFP was extended to 28 vendors and proposals were received from four vendors.
- In accordance with the evaluation criteria established in the RFP, the selection review team reviewed and determined that the proposal submitted by Tyler Technologies, Duluth, Georgia, is the most qualified and favorable proposal for Lake County.
- The Tyler software includes the best automated solution to enhance the operational efficiencies of the offices and offer best practice business process improvements. It has appraisal, review of assessments, tax extension and tax payments in one central application allowing staff to capitalize on integration opportunities. It is also a fully integrated solution with the ESRI GIS datasets.
- It has a powerful workflow engine to streamline the Counties business process for tax

assessment, billing, collection and distribution.

- The contract includes the software, professional services, implementation services, training, software as a service (SaaS) fee and maintenance costs in a contract amount not to exceed \$2,965,775.
- Ongoing maintenance and SaaS fees for years two through five are estimated in the annual amount of \$743,540.

28 [15-0711](#)

Joint resolution authorizing a contract with Robis Inc., Wheaton, Illinois, in the amount of \$772,045 for hardware/software and implementation services for electronic poll books and poll site management system.

- In order to comply with Public Act 098-1171 which mandates voter registration be available at every early voting site and every polling site on Election Day, a Request for Proposal (RFP) was issued to select a hardware and software provider.
- Lake County is seeking professional services and software to implement new electronic poll books and poll site management system.
- A RFP was issued to identify a qualified firm to provide the electronic poll books and poll site management system for Lake County.
- A RFP was extended to 19 vendors and proposals were received from 10 vendors.
- In accordance with the evaluation criteria established in the RFP, the selection review team reviewed and determined that the proposal submitted by Robis Inc., Wheaton, Illinois, is the most qualified and favorable proposal for Lake County.
- The contract includes the electronic poll book tablets, software, hosting, printers, staff training and professional services in a contract amount not to exceed \$772,045 and future software hosting and professional services cost in the estimated amount of \$176,520.
- This unbudgeted expense will be funded from the Unallocated Corporate Capital Improvement Program (CCIP).

29 [15-0712](#)

Joint resolution authorizing a contract with Election Systems and Software, Omaha, Nebraska, in the amount of \$147,685 for hardware/software and implementation services for express vote machines and management system.

- In order to comply with Public Act 098-1171 which mandates that any voter in Lake County be able to vote at any early voting location, a Request for Proposal (RFP) was issued to select a hardware and software provider for a system that would allow for printing every ballot style at any location.
- Lake County is seeking professional services and software to implement a new universal voting and management system at all early voting sites.
- The RFP was issued to identify a qualified firm to provide the universal voting and management system for Lake County early voting sites.
- The RFP was extended to 19 vendors and proposals were received from 10 vendors.
- In accordance with the evaluation criteria established in the RFP, the selection review team reviewed and determined that the proposal submitted by Election Systems and Software, Omaha, Nebraska, is the most qualified and favorable proposal for Lake County.
- The contract includes the express vote machines, software, staff training and professional services in a contract amount not to exceed \$147,685 and future software and hardware support in the estimated amount of \$67,058.

- This unbudgeted expenditure will be funded from the Unallocated Corporate Capital Improvement Program (CCIP).

FINANCIAL AND ADMINISTRATIVE COMMITTEE**30** [10-0995](#)

Lake County Partners Report.

31 [15-0630](#)

Resolution authorizing an emergency appropriation from the Fund 206 Risk Management/Liability Insurance Fund reserves in the amount of \$2,363,935 for claims exceeding the amount appropriated in the fiscal year (FY) 2015 budget.

- Claims settled during FY 2015 have been greater than the amount budgeted and will exceed what was appropriated in FY 2015.
- All of these claims were adequately reserved in the Risk Reserve that is calculated and specifically set aside for this purpose.
- This resolution appropriates funds in Fund 206 Risk/Liability Insurance for settled claims in the amount of \$2,363,935 from the fund balance in Fund 206 Risk Management/Liability Insurance Fund; the remaining fund balance after this transaction is estimated to exceed \$7,000,000 million.

APPOINTMENTS**PETITIONS, CORRESPONDENCE AND MISCELLANEOUS BUSINESS****ADJOURNMENT**